Stock code: 601668 Abbreviation: CSCEC No.: Interim 2020-008



# China State Construction Engineering Corporation Limited

# Notice on Convening of the 2020 First Extraordinary General Meeting of China State Construction Engineering Corporation Limited

The Board of Directors of the Company and each member of the Board of Directors guarantee that the contents of the public announcement contain no false or misunderstanding statements or major omission, and they are jointly and severally liable for the truthfulness, accuracy and completeness of the said contents.

## **Important Notes:**

- Date of general meeting: February 19, 2020
- Proposals on preference shares voting is on the agenda for this general meeting.
- The online voting system applied in this general meeting is the Shanghai Stock Exchange Online Voting System for General Meeting.
- In contribution to the prevention and control of COVID-19, the gathering of people
  has to be effectively reduced to cut off the transmission. The Company proposed
  to apply the online voting system in this general meeting.

### I. Basic Information on the General Meeting

(I) Type and session

2020 First Extraordinary General Meeting

- (II) Convener of the general meeting: Board of Directors
- (III) Voting method: A combination of on-site voting and on-line voting is adopted in this general meeting.
- (IV) Date, time and location of the Meeting

Date and time: 14:00, February 19, 2020.

Location: No. 1 Meeting Room, 2nd Floor, CSC Fortune International Center, Building No. 3, Yard No. 5, Anding Road, Chaoyang District, Beijing

(V) System, starting time and deadline for the voting

The online voting system applied in this general meeting is the Shanghai Stock Exchange Online Voting System for General Meeting.

Voting starts from February 19, 2020 and ends at February 19, 2020

The Shanghai Stock Exchange Online Voting System for General Meeting is applied. And the voting time overlaps with the trading hour on the same day when the meeting is held. The trading hour is from 9:15-9:25, 9:30-11:30 and 13:00-15:00. And the duration of the general meeting is 9:15-15:00 on the same day.

(VI) Voting procedures for securities margin trading, refinancing, account for agreed redemption and stock trading for investors in Shanghai Stock Exchange

Voting concerning securities margin trading, refinancing, account for agreed repurchase and stock trading for investors in Shanghai Stock Exchange should be executed in line with the Shanghai Stock Exchange Implementation Rules for Online Voting at the General Meeting of Listed Companies and relevant regulations.

(VII) Open solicitation voting rights for shareholders is not applicable

## II. Items to be Deliberated on during the Meeting

Proposals and type of shareholders for the voting during the general meeting.

No.	Name of proposals	Type of shareholders for the voting			
		Shareholders of A-shares	Shareholders of preference shares		
Non-	Non-cumulative voting proposals				
1	Proposal on the redemption of phase II and phase III restricted A-shares from incentives targets of China State Construction Corporation Limited	V			
2	Proposal on the Redemption of 150,000,000 Unlisted Preference Shares of China State Construction Engineering Corporation Limited	√			
3	Proposal on Amendments to the Articles of Association of China State Construction Engineering Corporation Limited	<b>V</b>	√		
4	Proposal on Amendments to the Rules of Procedures of the General Meeting of China State Construction Engineering Corporation Limited	√ √			

- 1. The duration and media outlets for the disclosure of each proposal: The above-mentioned proposals have been deliberated on and adopted by the 34th meeting of the second session of Board of Directors and the 18th meeting of the second session of the Board of Supervisors. Relevant announcements have been made public on February 4, 2020 in the daily publication on the website of the Shanghai Stock Exchange, *China Securities Journal*, *Shanghai Securities News*, *Securities Times* and *Securities Daily*.
- 2. Proposals 1, 2 and 3 are of special resolution.

- 3. Proposals 1, 2, 3 and 4 have votes counted separately for medium and small investors.
- 4. Proposals where related shareholders shall excuse them from voting: none Shareholders' name that shall be excused from voting: none
- 5. Proposals for preference shareholders in voting: 3

# III. Notes for Voting in General Meeting

- (I) The Shanghai Stock Exchange Online Voting System for General Meeting is applied by shareholders in the Company. Votes could be cast by logging into the voting platform in the trading system (or through the end terminal of designated trading securities companies) or by logging into the online voting platform (vote.sseinfo.com). Investors have to verify shareholder identity to log into the online voting platform for the first time. Please refer to the instruction on the voting platform.
- (II) Shareholders exercise their voting rights on the online voting system of the Shanghai Stock Exchange General Meeting. If shareholders have multiple accounts, they could use any account that holds the Company's stock to participate in online voting. When the vote is cast, it is deemed that all ordinary shares or preference shares of the same category under all his shareholder accounts have made the same option.
- (III) If the same voting right is repeatedly exercised on site, on the online voting platform of the Exchange or through other methods, the result of the first voting shall prevail.
- (IV) Only when all proposals are voted on, could shareholders submit results.
- (V) Shareholders holding the Company's ordinary and preference shares shall vote separately; shareholders holding multiple preference shares shall vote separately.

#### IV. Attendees

(I) Shareholders of the Company who have registered with the Shanghai Branch of China Securities Depository and Clearing Corporation Limited after the market closes on the equity registration day shall have the right to attend the meeting (please refer to the following for details), and could entrust a proxy to attend and participate in the meeting in written form. The proxy does not have to be a shareholder of the Company.

Share category	Stock code	Stock abbreviation	Equity registration date	Last trading day
A-share	601668	CSCEC	February 12, 2020	_
Preference shares	360007	China Construction Preference Stock 1	February 13, 2020	February 12, 2020

- (II) Board Directors, Supervisors and Senior Managers of the Company.
- (III) Lawyers Hired by the Company.
- (IV) Other Personnel

# V. How to Register for the Meeting

# (I) Registration

In contribution to the prevention and control of COVID-19, the gathering of people has to be effectively reduced to cut off the transmission. The Company proposed to apply the online voting system for this general meeting.

Shareholders or shareholders' proxies who intend to make presence on site are requested to fill in and sign on the receipt (Annex 3), and register for the meeting with the following documents:

- 1. Individual shareholders shall present their own ID cards and shareholder account cards to complete registration procedures; if they entrust a proxy to attend the meeting, the proxy shall hold the ID of the entrusted party, letter of authorization signed by the entrusting party (Annex 1), the ID of the entrusting party and the shareholder account card for registration.
- 2. Institutional shareholders shall present the copy of business license with the official seal, institutional shareholder's account card, letter of authorization of the institutional shareholder (Annex 1 or Annex 2) and ID card of the attendee to complete registration.
- Shareholders could complete registration via correspondence, email (ir@cscec.com) or fax (010-86498170).
- (II) Registration time

No later than February 18, 2020 (Tuesday).

(9:00 am -12:00 pm, 13:00-15:30 pm).

(III) Contact

Address: CSC Fortune International Center, Building No. 3, Yard No. 5, Anding Road,

Chaoyang District, Beijing

Contact department: Office of the Board of Directors

Tel: 010-86498888 Fax: 010-86498170 Email: ir@cscec.com

#### VI. Miscellaneous

Shareholders or shareholders' proxies shall attend the on-site meeting with following certificates:

- (I) If the shareholder attends the meeting in person, he or she shall present the ID card or other valid certificates to verify identity, together with stock account card; if a proxy is entrusted to attend the meeting, the proxy shall also present his or her valid ID card and shareholder's authorization letter.
- (II) Institutional shareholders shall assign the legal representative or a proxy entrusted by the legal representative to attend the meeting. If the legal representative attends the meeting in person, he or she shall present ID card or other valid certificates to verify the identity of legal representative, together with stock account card; if a proxy is entrusted to attend the meeting, the proxy shall present his or her valid ID card and legal representative's authorization letter.

Cost of travelling to and from the meeting together with accommodation shall be borne by the participating shareholders (in person or by proxy).

The above is hereby announced.

The Board of Directors of China State Construction Engineering Corporation Limited February 3, 2020

Annex 1: Letter of Authorization of Ordinary Shareholder

Annex 2: Letter of authorization of Preference Shareholder

Annex 3: Receipt of General Meeting

**Annex 1: Letter of Authorization of Ordinary Shareholder** 

# **Letter of Authorization of Ordinary Shareholder**

China State Construction Engineering Corporation Limited:

Mr. (Ms.) is hereby entrusted to represent this unit (or myself) to attend the 2020 first extraordinary general meeting of the Company held on February 19, 2020, and to exercise voting rights on behalf of the entrusting party.

Number of ordinary shares for the entrusting party:

Account number of the entrusting shareholder:

No.	Non-cumulative voting proposals	Agreed	Objection	Abstention
1	Proposal on the redemption of phase II and phase III restricted A-shares from incentives targets for China State Construction Corporation Limited			
2	Proposal on the Redemption of 150,000,000 Unlisted Preference Shares of China State Construction Engineering Corporation Limited			
3	Proposal on Amendments to the Articles of Association of China State Construction Engineering Corporation Limited			
4	Proposal on Amendments to the Rules of Procedure of General Meeting of China State Construction Engineering Corporation Limited			

Signature (Stamp) of the Entrusting Signature of the Entrusted Party:

Party:

ID of the Entrusting Party: ID of the Entrusted Party:

Entrusting Date: YY-MM-DD

Note: The entrusting party shall check Agreed, Objection or Abstention in the authorization letter with  $\sqrt{\ }$ . If the entrusting party has not made specific instructions in this letter, the entrusted party has the right to cast vote at his own will.

### Annex 2: Letter of Authorization of Preference Shareholder

# Letter of Authorization of Preference Shareholder

China State Construction Engineering Corporation Limited:

Mr. (Ms.) is hereby entrusted to represent this unit (or myself) to attend the 2020 first extraordinary general meeting of the Company held on February 19, 2020, and to exercise voting rights on behalf of the entrusting party.

Number of preference shares of the entrusting party:

Account number of the entrusting shareholder:

No	Non-cumulative voting proposals	Agreed	Objection	Abstention
1	Proposal on Amendments to the Articles of Association of China State Construction Engineering Corporation Limited			

Signature (Stamp) of the Entrusting

Party:

Signature of the Entrusted Party:

ID of the Entrusting Party: ID of the Entrusted Party:

**Entrusting Date: YY-MM-DD** 

Note: The entrusting party shall check Agreed, Objection or Abstention in the authorization letter with  $\sqrt{\ }$ . If the entrusting party has not made specific instructions in this letter, the trusted party has the right to cast vote at his own will.

**Annex 3: Receipt of General Meeting** 

# China State Construction Engineering Corporation Limited Receipt for the 2020 First Extraordinary General Meeting

Name of the Shareholder			
Address of the Shareholder			
Name of the Legal Representative		ID number	
Number of Shares		Shareholders' Account	
Form of Participation	│		☐ By proxy
	□ In person	ID number	⊔ By proxy
Participation	□ In person	ID number Tel	⊔ By proxy

#### Notes:

- 1. Please write in regular scripts.
- 2.Please mail, email (ir@cscec.com), fax or personally deliver this receipt no late than February 18 (Tuesday) 2020, during working hours from 9:00-12:00 and 13:00-15:30.
- 3. Contact: CSC Fortune International Center, Building No. 3, Yard No. 5, Anding Road, Chaoyang District, Beijing; Fax: 010-86498170; Postal code: 100029.
- 4. In contribution to the prevention and control of COVID-19, the gathering of people has to be effectively reduced to cut off the transmission. The Company proposed to apply the online voting system in this general meeting.