Stock code: 601668 Abbreviation: CSCEC No.: Interim 2020-115





# China State Construction Engineering Corporation Limited

### Notice on Convening the First Extraordinary General Meeting in 2021

The Board of Directors of the Company and each member of the Board of Directors guarantee that the contents of the public announcement contain no false or misleading statements or major omission, and they are jointly and severally liable for the truthfulness, accuracy and completeness of the said contents.

#### **Important Notice:**

- Date of the Extraordinary General Meeting (EGM): January 15, 2021
- The online voting system applied in this general meeting: Shanghai Stock Exchange Online Voting System for General Meeting.
- In contribution to the prevention and control of COVID-19, the gathering of people has to be effectively reduced to cut off the transmission. The Company proposed to apply the online voting system in this general meeting.
- Shareholders who would like to attend the meeting in person are expected to take good care of their own health protection and participate in the meeting only when requirements of disease prevention and control in Beijing are fulfilled.

#### I. Overview of the Meeting

(I) Type and Session

The first Extraordinary General Meeting in 2021

- (II) Convener of the Meeting: Board of Directors
- (III) Voting Method: A combination of on-site voting and on-line voting is adopted in this general meeting.
- (IV) Date, Time and Venue of the Meeting

Date and Time: 14:00, January 15, 2021.

Venue: No. 2816 Meeting Room, 28th Floor, CSC Fortune International Center, Building No. 3, Yard No. 5, Anding Road, Chaoyang District, Beijing

(V) System, Starting Date and Deadline for Online Voting

Online Voting System: Shanghai Stock Exchange Online Voting System for Shareholder Meetings

Online voting starts from January 15, 2021 and ends on January 15, 2021.

The Shanghai Stock Exchange Online Voting System for General Meeting is applied. And the voting time overlaps with the trading hour on the same day when the meeting is held. The trading hour is from 9:15-9:25, 9:30-11:30 and 13:00-15:00. And the duration of the general meeting is 9:15-15:00 on the same day.

(VI) Voting procedures for securities margin trading, refinancing, account for agreed redemption and stock trading for investors in Shanghai Stock Exchange

Voting concerning securities margin trading, refinancing, account for agreed repurchase and stock trading for investors in Shanghai Stock Exchange should be executed in line with the Shanghai Stock Exchange Implementation Rules for Online Voting at the General Meeting of Listed Companies and relevant regulations.

(VII) Open solicitation voting rights for shareholders is not applicable

#### II. Proposals for Deliberation at the Meeting and Type of Shareholders for Voting

No.	Name of Proposal	Type of shareholders for the voting				
		Shareholders of A-shares				
Proposal subject to non-cumulative voting						
1	Proposal on the Revision of "Working System of Independent Directors of China State Construction Engineering Corporation Limited"	<b>√</b>				
2	Proposal on Repurchase of the Shares Held by the Participants of Phase II and III Restricted A-Shares Incentive Scheme of China State Construction Corporation Limited	√				
3	Proposal on the Renewal of the Comprehensive Service Framework Agreement between China State Construction Engineering Corporation Limited and China State Construction Engineering Corporation	√				
4	Proposal on the Renewal of the Financial Service Framework Agreement between China State Construction Finance Co., Ltd. and China State Construction Engineering Corporation	<b>√</b>				

#### 1. The duration and media outlets for the disclosure of proposals

Proposal 1 has been deliberated on and adopted by the 50th Meeting of the 2nd Board of Directors of the Company. The relevant announcement was published on December 24, 2020 on the website of Shanghai Stock Exchange and on *China Securities Journal*, *Shanghai Securities News*, *Securities Times* and *Securities Daily*.

Proposals 2, 3 and 4 have been deliberated on and adopted by the 51st Meeting of the 2nd Board of Directors and the 34th Meeting of the 2nd Board of Supervisors of the Company. The relevant announcement was published on December 30, 2020 on the website of Shanghai Stock Exchange and on *China Securities Journal*, *Shanghai Securities News*, *Securities Times* and *Securities Daily*.

- 2. Proposals for which special resolutions are to be adopted: 2.
- 3. Proposals for which votes are counted separately for minority investors: 1, 2, 3, and 4
- 4. Proposals where related shareholders shall be excused from voting: 3 and 4.

Shareholders' name that shall avoid voting: China State Construction Engineering Corporation

#### III. Notes for Voting in General Meeting

- (I) The Shanghai Stock Exchange Online Voting System for General Meeting is applied by shareholders in the Company. Votes could be cast by logging into the voting platform in the trading system (or through the end terminal of designated trading securities companies) or by logging into the online voting platform (vote.sseinfo.com). Investors have to verify shareholder identity to log into the online voting platform for the first time. Please refer to the instruction on the voting platform.
- (II) Shareholders exercise their voting rights on the online voting system of the Shanghai Stock Exchange General Meeting. If shareholders have multiple accounts, they could use any account that holds the Company's stock to participate in online voting. When the vote is cast, it is deemed that all common shares or preference shares of the same category under all his shareholder accounts have made the same option.
- (III) If the same voting right is repeatedly exercised on site, on the online voting platform or through other methods, the result of the first voting shall prevail.
- (IV) Only after all proposals are voted on, could the shareholder submit his/her vote.

#### IV. Attendees

(I) Shareholders of the Company who have registered with the Shanghai Branch of China Securities Depository and Clearing Corporation Limited after the market closes on the equity registration day shall have the right to attend the meeting (please refer to the following for details), and could entrust a proxy to attend and participate in the meeting in written form. The proxy does not have to be a shareholder of the Company.

Share category	Stock code	Stock abbreviation	Equity registration date
A-share	601668	CSCEC	2021/1/11

- (II) Board Directors, Supervisors and Senior Managers of the Company.
- (III) Lawyers Hired by the Company
- (IV) Other Personnel

#### V. How to Register for the Meeting

#### (I) Registration

In contribution to the prevention and control of COVID-19, the gathering of people has to be effectively reduced to cut off the transmission. The Company proposed to apply the online voting system in this general meeting. Meanwhile, shareholders who would like to attend the meeting in person are expected to take good care of their own health protection and participate in the meeting only when requirements of disease prevention and control in Beijing are met.

Shareholders or shareholders' proxies who intend to make presence on site are requested to fill in and sign on the receipt (Annex 2), and register for the meeting with the following documents:

1. Individual shareholders shall present their own ID cards and shareholder account cards to complete registration procedures; if they entrust a proxy to attend the meeting, the proxy shall hold the ID of the entrusted party, letter of authorization signed by the

entrusting party (Annex 1), the ID of the entrusting party and the shareholder account card for registration.

- 2. Institutional shareholder shall present the copy of business license with the official seal, institutional shareholder's account card, letter of authorization of the institutional shareholder and ID card of the attendee to complete registration.
- 3. Shareholders could complete registration via correspondence, email (ir@cscec.com) or fax (010-86498170).
- (II) Registration time

During the working hours no later than January 14, 2021 (Thursday)

(9:00 am -12:00 pm, 13:00-17:30 pm).

(III) Contact

Address: 37th Floor, CSC Fortune International Center, Building No. 3, Yard No. 5, Anding Road, Chaoyang District, Beijing

Contact department: Office of the Board of Directors

Tel: 010-86498888 Fax: 010-86498170 Email: ir@cscec.com

#### VI. Miscellaneous

Shareholders or shareholders' proxies shall attend the on-site meeting with following certificates:

- (I) If the shareholder attends the meeting in person, he or she shall present the ID card or other valid certificates to verify identity, together with stock account card; if a proxy is entrusted to attend the meeting, the proxy shall also present his or her valid ID card and shareholder's authorization letter.
- (II) Institutional shareholders shall assign the legal representative or a proxy entrusted by the legal representative to attend the meeting. If the legal representative attends the meeting in person, he or she shall present ID card or other valid certificates to verify

the identity of legal representative; if a proxy is entrusted to attend the meeting, the proxy shall present his or her valid ID card and legal representative's authorization letter.

Cost of travelling to and from the meeting together with accommodation shall be borne by the participating shareholders (in person or by proxy).

The above is hereby announced.

The Board of Directors of China State Construction Engineering Corporation Limited December 29, 2020

Annex 1: Letter of Authorization

Annex 2: Receipt of General Meeting

#### **Annex 1: Letter of Authorization**

### **Letter of Authorization**

China State Construction Engineering Corporation Limited:  Mr. (Ms.)
attend your Company's first Extraordinary General Meeting scheduled on January 18 2021 and to exercise the voting right on our/my behalf.  Number of ordinary shares for the entrusting party:  Account number of the entrusting shareholder:  No. Name of proposal subject to non-cumulative voting Agreed Objection Abstention  1 Proposal on the Revision of "Working System of Independent Directors of China State Construction Engineering Corporation Limited"  2 Proposal on Repurchase of the Shares Held by the Participants of Phase II and III Restricted A-Shares Incentive Scheme of China State Construction Corporation Limited  3 Proposal on the Renewal of the Comprehensive
Account number of the entrusting shareholder:  No. Name of proposal subject to non-cumulative voting  Agreed  Objection  Abstention  1 Proposal on the Revision of "Working System of  Independent Directors of China State Construction  Engineering Corporation Limited"  2 Proposal on Repurchase of the Shares Held by the  Participants of Phase II and III Restricted A-Shares  Incentive Scheme of China State Construction  Corporation Limited  3 Proposal on the Renewal of the Comprehensive
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Service Framework Agreement between China State Construction Engineering Corporation Limited and China State Construction Engineering Corporation
4 Proposal on the Renewal of the Financial Service Framework Agreement between China State Construction Finance Co., Ltd. and China State Construction Engineering Corporation
Signature (seal) of the authorizer: Signature of the proxy:
ID of the Entrusting Party: ID of the Entrusted Party:
Entrusting Date: YY-MM-DD

#### Note:

The entrusting party shall check Agreed, Objection or Abstention in the authorization letter with  $\sqrt{\ }$ . If the entrusting party has not made specific instructions in this letter, the entrusted party has the right to cast vote at his own will.

#### **Annex 2: Receipt of General Meeting**

## China State Construction Engineering Corporation Limited Receipt of the first Extraordinary General Meeting in 2021

Name of the Shareholder				
Address of the Shareholder				
Name of the Legal Representative	_	ID number		
Number of shares held	_	Shareholder's Account		
Form of Participation	□ In person		□ By Proxy	
Name of the Proxy		ID number		
Contact Person		Tel		
Shareholder's Signature (stamp of the institutional shareholder)	YY-MM-DD			

#### Note:

- 1. Please write in regular scripts.
- 2. Please mail, email (ir@cscec.com), fax or personally deliver this receipt no later than January 14, 2021 (Thursday) during working hours from 9:00-12:00 and 13:00-17:30.
- 3. Contact: 37th Floor, CSC Fortune International Center, Building No. 3, Yard No. 5, Anding Road, Chaoyang District, Beijing; Fax: 010-86498170; Postal code: 100029.
- 4. In contribution to the prevention and control of COVID-19, the gathering of people has to be effectively reduced to cut off the transmission. The Company proposed to apply the online voting system in this general meeting. Meanwhile, shareholders who would like to attend the meeting in person are expected to take good care of their own health protection and participate in the meeting only when requirements of disease prevention and control in Beijing are met.